

BRIGHTON & HOVE CITY COUNCIL

AUDIT COMMITTEE

4.00pm 20 DECEMBER 2011

COMMITTEE ROOM 1, HOVE TOWN HALL

DECISION LIST

Part One

- 43. TREASURY MANAGEMENT POLICY STATEMENT 2011/12 (INCLUDING ANNUAL INVESTMENT STRATEGY 2011/12) MID YEAR REVIEW- FOR INFORMATION**

RESOLVED- That the Audit Committee notes the report.

- 44. TARGETED BUDGET MANAGEMENT (TBM) MONTH 7- FOR INFORMATION**

Contact Officer: Nigel Manvell Tel: 29-3104

RESOLVED- That the Audit Committee notes the report.

- 45. AUDIT COMMISSION: 2011/12 PROGRESS REPORT AND BRIEFING**

RESOLVED- That the Audit Committee notes the 2011/12 external audit progress report.

- 46. AUDIT COMMISSION: ANNUAL AUDIT LETTER 2010/11**

RESOLVED- That the Audit Committee notes the 2010/11 Annual Audit Letter.

- 47. REQUEST FOR ASSURANCES FROM THE AUDIT COMMITTEE TO SUPPORT THE AUDIT OF THE 2011/12 FINANCIAL STATEMENTS**

RESOLVED- That the Chair provides a response on behalf of the Audit Committee to the specific questions set out in the December 20th letter from the Audit Commission.

- 48. INTERNAL AUDIT PROGRESS REPORT**

Contact Officer: Ian Withers

Tel: 29-1323

RESOLVED-

- 1) That the Audit Committee notes the progress made in delivering the Annual Internal Audit Plan 2011/12, outcomes achieved and current arrangements going forward to 31st March 2012.
- 2) The Audit Committee requests an update on further audit work undertaken in payroll.

49. ANNUAL GOVERNANCE STATEMENT 2010/11 - ACTION PLAN PROGRESS UPDATE

Contact Officer: Ian Withers *Tel: 29-1323*
Ward Affected: All Wards

RESOLVED- That the Audit Committee notes the Annual Governance Statement Action Plan at Appendix 1

50. STRATEGIC RISK REGISTER

Contact Officer: Jackie Algar *Tel: 29-1273*
Ward Affected: All Wards

RESOLVED- That the Audit Committee notes the revised Strategic Risk Register (Appendix 1).

51. REVIEW OF THE EFFECTIVENESS OF THE AUDIT COMMITTEE

Contact Officer: Catherine Vaughan *Tel: 29-1333*
Ward Affected: All Wards

RESOLVED- That the Audit Committee

- 1) Notes the preliminary findings against "The Audit Committee Self-Assessment Checklist
- 2) That a workshop of Audit Committee Members be set up to explore the key issues raised in more detail.
- 3) That a report be brought to the meeting of the Audit Committee on 21 February 2012 that feeds back from that workshop, concludes the review, and incorporates an action plan to enhance the effectiveness of the Audit Committee.
- 4) That the feedback from the workshop be passed to the Member Constitutional Working Group

53. STRATEGIC RISK MANAGEMENT ACTION PLANS FOCUS

Contact Officer: Jackie Algar
Ward Affected: All Wards

Tel: 29-1273

As detailed in the Part 2 confidential report.

**54. STRATEGIC RISK MANAGEMENT ACTION PLANS FOCUS-
SAFEGUARDING VULNERABLE MEMBERS OF OUR COMMUNITY,
INCLUDING LOOKED AFTER CHILDREN (SR6) & BECOMING A MORE
SUSTAINABLE CITY (SR8) (EXEMPT CATEGORY 3)**

As detailed in the Part 2 confidential report.

NB The above decisions will be implemented after close of business on 30 December 2011 unless they are called in.